

Meeting: SALISBURY AREA BOARD

Place: Alamein Suite, City Hall, Malthouse Lane, Salisbury SP2 7TU

Date: Thursday 10 January 2013

Time: 7.00 pm

COMMUNITY AREA GRANT – APPLICATION FORMS

Relating to item 15 on the agenda for the above meeting

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Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Your organisation or group

Name of organisation	Transitions Group		
Contact name	Dot Kronda		
Contact address	Chapmans Building, Bythesea Road, Trowbridge, BA14 8BS		
Contact number	01225 718306	e-mail	dot.kronda@wiltshire.gov.uk
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Friary Transitions Group Youth Voices		
Please briefly tell us about the project /activity you want to organise and why <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Transitions Group is made up of diverse group of young people age 12-14 who live on the Friary Estate. The group has only recently started. The Friary Youth Voices project will bring the young people together through a collective creative activity. It will provide the group with a way to express the issues they face and help them to reflect and shape their sense of community identity and to build social cohesion. The grant will be used to engage a skilled facilitator to work with the group.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Salisbury - Friary Estate		
Where will your project take place?	Friary Hall Community Centre		
When will your project take place?	January - February 2013		

<p>How will your project benefit your local community?</p> <p><i>Important: This section is limited to 300 characters only (inclusive of spaces).</i></p>	<p>The project will help build social cohesion, it will engage young people in and have a positive impact in the community. The project will help counteract the negative perception of the Friary Estate and challenge the stereotype of both the Friary estate and young people.</p>
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<p>How many people will benefit from your project?</p>	<p>12</p>
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<p>Any other information about your project.</p>

3. Funding

<p>What will be the total cost of your project?</p>	<p>£ 350</p>
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<p>How much funding are you applying for (maximum £350)?</p>	<p>£ 350</p>
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<p>If you are expecting to receive any other funding for your project, please give details</p>	<p>Source of Funding</p>	<p>Amount Applied For</p>	<p>Amount Received</p>

<p>Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)</p>	<p>Wessex Community Action</p>
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4. Declaration (on behalf of organisation or group) – I confirm that...

<p><input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified</p> <p><input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application</p> <p><input checked="" type="checkbox"/> That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.</p> <p><input checked="" type="checkbox"/> I give permission for press and media coverage by Wiltshire Council in relation to this project.</p>

<p>Name: Dot Kronda</p> <p>Position in organisation: Programme Lead Inclusion</p>	<p>Date: 23/11/2012</p>
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Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Salisbury Quakers (Religious Society of Friends)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Salisbury Green Fair		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The aim of the Green Fair is to promote greener living; raise awareness of environmental activities in the Salisbury area; and to promote civic participation in a range of local environmental organisations. There has been no similar event for a number of years. The event at the Quaker Meeting House will include a series of interactive displays and presentatoin by organisations (including relevant Council officers) and workshops for adults and children. The event will be free to participating organisations and local people. The grant application is for costs of publicity.		
In which community area does your project take place? (Please give name – see section 3)	Primarily Salisbury Area ,but will be attractive to people from elsewhere		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Salisbury Quaker Meeting House, Wilton Road
When will your project take place?	Saturday 27 April
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Salisbury has not hosted a green fair for a number of years. Local environmental groups do not have a collective event in which they can promote their activities to the broader public, both to enable greener living and to offer opportunities for civic participation. Salisbury Quakers have been in dialogue with the LA21 group and individual organisations and are aware that the organisations would support a Green Fair. We are also aware from internal discussions within our Quaker Meeting that many of our members do not know about local environmental activities and how they can participate/volunteer. We also know that many people wish to green their lives but do not know how.
How many people will benefit from your project?	100s. Wider public and env. groups
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	'Env & Sust' - esp. 'raise awareness of sustainability and climate change issues', plus waste, energy, food. 'Transport', esp. cycling and walking. pp.61-64 & p.74
Any other information about your project. (Limited to a 1000 characters) Salisbury Quakers will provide their Meeting House for free and volunteers to organize and supervise/manage the event. LA21 will co-organise the event. Members of local environmental organisations will provide their time for free. There will be no entrance fee for the event – otherwise this will be a barrier for participation by local people and groups. We request funds to help publicise the event.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="~15"/>	Female	<input type="text" value="~15"/>
25 – 50 years	Male	<input type="text" value="~10"/>	Female	<input type="text" value="~10"/>
Under 25 years	Male	<input type="text" value="~5"/>	Female	<input type="text" value="~5"/>
Disabled People	Male	<input type="text" value="~3 a"/>	Female	<input type="text" value="~3"/>
Black and Minority Ethnic people	Male	<input type="text" value="~1"/>	Female	<input type="text" value="~1"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It is a one-off event, although groups will continue their individual activities

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Increased membership of local environmental groups – feedback from within LA21.
 More active sustainability activities within Salisbury Quakers – feedback within organisation.
 Difficult to assess broader impact on sustainability given other impacts.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Cost of Meeting House	£125	Own fundraising/reserves		£
Design posters/flyers	£134			£
Eco-print posters	£224	Parish/town council		£
1/2 page advertorial	£512			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£	Costs of hiring Meeting House	C	£125
	£	Volunteering from groups	C	No monetary value
	£	Other		£
	£			£
Total Project Expenditure	£995	Total Project Income		£125
Total project income B		£125		
Total project expenditure A		£995		
Project shortfall A – B		£870		
Grant sought from Wiltshire Council Area Board		£870		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 21/11/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	VisitWiltshire Ltd		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Salisbury Tourism Marketing Campaign		
What is your project about and what does it aim to achieve?	The proposal is for the Area Board to provide financial support for a business led project to grow the Salisbury economy by raising awareness of Salisbury as a tourist destination, and by increasing tourism visits and spend. The project will consist of: - An out-of-county marketing campaign on a theme of '10 Great Reasons to Visit Salisbury' - Inclusion in VisitEngland's national 'Romantic Heritage Cities' campaign (including Salisbury exposure in The Guardian, Mail, Classic FM) - A fulfillment piece of print to include a Salisbury map, distributed nationally and locally		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>			
In which community area does your project take place? (Please give name – see section 3)	Benefits all community areas		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	National and regional marketing campaign. Local print distribution.
When will your project take place?	February - April 2013
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Discussions with local business organisations, local tourist providers and SCC have highlighted a need for a Salisbury-specific marketing campaign to drive additional visits and spend. In particular, a piece of print with a high quality map aimed at visitors has been requested by businesses, SCC and local tourism providers The project will benefit VisitWiltshire's 170 Salisbury partners with direct and indirect economic impact on all local visitor economy businesses - increasing local tourism spend; sustaining and creating jobs, improving quality of life
How many people will benefit from your project?	All local visitor economy businesses
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Direct link to the Economy and Tourism section of the Community Plan, including supporting local businesses, arts and culture, promotion
Any other information about your project. (Limited to a 1000 characters) VisitWiltshire funding allocated to this project will be directed at out-of-county marketing activity. A detailed media plan is being developed, likely to consist of online marketing, print advertising, Press & PR, social media activity and CRM. Area Board and local business association/SCC funding will be directed at supporting print production, including map, and local distribution costs. Campaign themes of 10 Great Reasons to Visit Salisbury are currently being developed: History & Heritage, Countryside, Events/Festivals & Arts & Culture, Shopping, Food & Drink, Activities, Accommodation, Days Out, Nightlife, Accessibility. Online response will be to a dedicated page on www.visitsalisbury.co.uk The campaign will attract 10 category sponsors. VisitWiltshire's 170 Salisbury tourism businesses will be included as partners on the print and website. In addition, this project is expected to attract support from other new Salisbury businesses.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="4"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 This is a one-year marketing campaign project. In addition to Area Board funding, VisitWiltshire expects to generate an additional £6,000 income from local business groups and a wide range of local tourism partners

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

- Campaign evaluation will include:
- Additional tourism visits and spend generated
 - PR advertising value achieved
 - Visits to www.visitsalisbury.co.uk
 - Campaign support from local tourism businesses

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Local Business Organisations/SCC	TBC	
VisitWiltshire members/partners	TBC	
Other local tourism providers	TBC	
VisitEngland	£5,000	£5,000

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Fulfilment piece + map	£3,600	Own fundraising/reserves	P	£5,000
Iphone app	£3,100	Tourism members/businesses	P	£8,800
Android app	£3,100	Parish/town council		£
Online marketing	£4,000	Business Assoc/SCC	P	£3,000
Mktg & Distribution	£4,000	Trusts/foundations		£
PR	£2,000			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£		C	£
Total Project Expenditure	£19,800	Total Project Income		£16,800

Total project income B	£16,800
Total project expenditure A	£19,800
Project shortfall A – B	£3,000
Grant sought from Wiltshire Council Area Board	£3,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 21/11/12

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	St Francis Church (Salisbury)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Redevelopment of External Area into Youth Sport and Recreational Area		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To redevelop the external area of our re-built hall to give young people of the parish an area to take part in outdoor activity (sporting and recreational) through planned, open youth-work activities. This is an additional part of extending our open-youth work within the parish to give young people a place to belong, extend their social and behavioural skills, and ultimately make them more active and participative citizens in our city.		
In which community area does your project take place? (Please give name – see section 3)	Salisbury		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 15/11/12	No <input type="checkbox"/>

Where will your project take place?	St Francis Community Hub, Beatrice Road, Salisbury, Wiltshire. SP1 3PN	
When will your project take place?	Starting 2013	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	St Francis church holds close links and partnerships with the children and young people of the parish: through the scouting and guiding groups; the local schools which have pupils attending from our parish; and more recently, the Youth Club that meets at Stratford Social Club (The Shack) and we know the latter has a waiting list to join. We are also aware of the increase in numbers of social peer groups in the evenings on the streets of our parish, especially around the west of the parish. The local community will benefit from the increase in provision of youth work at St Francis and the opportunity for external sport and recreational activities as part of this work.	
How many people will benefit from your project?	c.150 young people per annum using	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	To help reduce the amount of anti-social behaviour in the area committed by young persons. Page 34	
Any other information about your project. (Limited to a 1000 characters)	St Francis Church hall has been used by many groups in the local and wider community since the 1950's. In June 2011 a major fire destroyed much of the rear of the hall. The church has spent £410,000 to remodel the building for community use, £280,000 of which came from the insurance, the rest being raised by the church. The building is now divided into a new Guide hall, a community pre-school and youth lounge. However the area seeking funding is currently derelict. We plan to offer open youth work to young people from the area that will be run by two professionally qualified youth workers (Both JNC holders) who are currently employed by St Francis. We will also be seeking volunteers from the church and wider community to help us open the youth lounge and new sports area two nights a week, and other opportunities as they arise. The area will also be available for the Guides and Scouts of our parish to use for outdoor activities.	
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4. Information relating to your last annual accounts (if applicable)				
Year ending: 2011		Month: Dec	Year: 2011	
A - Total income:		£203584		
B - Minus total expenditure:		£161320		
Surplus/deficit for year: (A minus B)		£42264		
Free reserves currently held (i.e. money not committed to other projects/operating costs)		£0		
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Decorate Panels	£2,329	Own fundraising/reserves	C	£5,000
Tarmac concretel	£3,582			£
Additional Fencing	£5,374	Parish/town council		£
See Breakdown of Quote	£31,659			£
	£	Trusts/foundations	P	£32,944
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£42,944	Total Project Income		£37,944
Total project income B		£37,944		
Total project expenditure A		£42,944		
Project shortfall A – B		£5,000		
Grant sought from Wiltshire Council Area Board		£5,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="8"/>
25 – 50 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Not applicable to this application (Capital request)

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Reduction in antisocial behaviour figures for parish; Feedback from young people who use the resource.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB 21/11/12

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Austin & Hope Pilkington Tr (P)	10,000	-
Headley Foundatiion (P)	10,000	
The Clothworkers Association (P)	8000	
Bernard Sunley Trust (P)	4944	

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date) 12/06/2012
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 22/11/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	St Mark's Pre-school		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	St Mark's Pre-school relocation project		
What is your project about and what does it aim to achieve?	<p>We are a community pre-school for children mainly from the St Francis and Bishopsdown areas of Salisbury. We run during the school terms and provide support for children from the ages of 2 to 5 years. We are run by a committee of volunteers.</p> <p>Over the past 2 years we have embarked on a large fundraising campaign to relocate to our own premises on the school site of Wyndham Park Infants, St Mark's Junior School and Exeter House. This will allow us to take more children and provide greater links with the schools.</p> <p>This year Wiltshire council refurbished a mobile which they will rent to us.</p>		
Important: This section is limited to 600 characters only (inclusive of spaces).			
In which community area does your project take place? (Please give name – see section 3)	St Mark's and Stratford ward		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	St Marks Pre-school (new site)
When will your project take place?	new site opening april 2013
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	<p>St Mark's Pre-School is a very popular pre-school and often has a waiting list. Moving to a bigger location with purpose built facilities will mean that we can offer more places to children.</p> <p>We are also planning the new pre-school site to be as accesible as possible for children with disabilities. We are seeking to develop both inside and outside areas with this in mind and have been consulting with the headteacher of Exeter House school to seek his advice.</p> <p>In it's new location the pre-school hopes, in time, to offer a breakfast and afterschool club for children attending the infant and junior schools, thus providing wrap around care for working parents in the area.</p>
How many people will benefit from your project?	40 children + their families per year
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Education skills and learning
Any other information about your project. (Limited to a 1000 characters)	
<p>The pre-school rent their current premises weekdays only and thus the staff currently have to put away all equipment at the end of each week and unpack again on a Monday morning. In the new location, where equipment can be left out, staff will be able to spend more time and effort on developing learning areas. There will also be opportunites for more permanant and child accessible displays.</p> <p>The current outdoor space is inadequate, being small, enclosed on 3 sides and difficult to access by those with disabilities. With funding we can develop the much larger space at the new premises into a rich outdoor learning environment.</p> <p>The pre-school's new location will be of benefit to parents whose older children attend the three schools already on the site and will be particulrly convenient for working parents. Registration with OFSTED has begun and notice has been given on our current premises with the aim for us to move to the new premises at the beginning of April 2013.</p>	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="12"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 The pre-school is run as a not for profit charity, funded by fees paid by parents and the nursery education grant for 3 year olds. We are in the process of producing a Business Plan with the support of our childcare officer - N Silk.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The children are continually assessed in their learning.
 Each year families/carers are asked to complete a questionnaire about the pre-school.
 The quality of the pre-school provision will be inspected by OFSTED.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2012	Month: august	Year: 2012
A - Total income:	£107,395	
B - Minus total expenditure:	£91,106	
Surplus/deficit for year: (A minus B)	£16,289	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£21,512	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Indoor equipment	£15,208	Own fundraising/reserves	c	£21,512
Garden landscape equip	£1,000	current account	p	£3,792
telephone installation	£96	Parish/town council		£
grant for below	£			£
coolaroo sails x3	£359	Trusts/foundations		£
sail fittings	£59			£
sheds x 2	£1,747	In kind		£
Top soil	£2,835			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£30,304	Total Project Income		£25,304
Total project income B		£25,304		
Total project expenditure A		£30,304		
Project shortfall A – B		£5,000		
Grant sought from Wiltshire Council Area Board		£5,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date) 07/11/2012
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 15/11/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Salisbury Arts Centre		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Charity		

2. Your project

Project Title/Name	A Salisbury Odyssey		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	22 sessions teaching young people professional film skills to gain a qualification through a series of workshops including scriptwriting and production techniques, to completed film. It aims to provide a meaningful and fun participation opportunity to young people in a recognised area of deprivation on the city's outskirts, whilst being an action research project into the difficulties local young people have accessing cultural opportunities through travel issues resulting from financial barriers and the geography of the surroundings – explored through the metaphor of the classic Odyssey story.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Bemerton Heath, Salisbury		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date 22/11/12 John Abbott	
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date 22/11/12 Chris Cochrane - SAC board observer	

Where will your project take place?	An active street-based project in the Bemerton Heath area	
When will your project take place?	February to April 2013	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	After summer street work with youth workers in Bemerton Heath recruiting for a film project based at the Arts Centre, and through discussions with other local community agencies such as the Bemerton Heath Centre, it is clear that distance is a perceived barrier for many young people to take up cultural opportunities outside of their neighbourhood, despite their interest. Direct community provision will give them the opportunity to achieve a GCSE-level qualification and build aspirations for participation. Filmmaking is an accessible and immediate creative activity, and the project will also create research resources to assist in understanding young people's difficulties and perceptions.	
How many people will benefit from your project?	20 participants plus local audience	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	The project addresses action plans in the Salisbury Community Area Plan (please see further information below). Our Salisbury Area Plan p.19 & p.29	
Any other information about your project. (Limited to a 1000 characters)		
The project intends to be an active street-based project in the Bemerton Heath area, but will use as its base the Bemerton Heath Centre as well St Michael's Community Centre. Film editing sessions towards the end of the project will utilise Salisbury Arts Centre's media space facilities.		
The project addresses the following Salisbury Community Area Plan actions: Education: Encourage the take up of vocational and recreational courses on offer; (p.19) Culture: Work with local organisations to promote opportunities for young people to get involved; Encourage and support more events and workshops during holiday periods for families and children. (p.29)		
This is a standalone project, however it will allow an important pilot activity to take place, resulting in increased participation capacity as well as evaluated research findings, and continued fundraising will be built on the back of this work to establish a regular series of on-going project work in the area. Salisbury Arts Centre is c		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a standalone project, however it will allow an important pilot activity to take place, resulting in increased participation capacity as well as evaluated research findings, and support for ongoing projects will be sought from other funders.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The project will include reflective evaluation throughout its delivery, using the facilitators' tried and trusted methods for feedback and monitoring of the personal progression of the participants – who will also be supported to achieve Arts Award qualifications equivalent to GCSEs that will provide formal evidence of their active engagement in creative learning. More detailed answer attached.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Salisbury Arts Centre

2500

2500

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2012	Month: March	Year: 2011-12
A - Total income:	£761,989	
B - Minus total expenditure:	£824,870	
Surplus/deficit for year: (A minus B)	£62,881	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£31,023	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Artists contact time	£2,800	Own fundraising/reserves		£
Artists non-contact	£2,475	2500	C	£2,500
DVDs & cases	£260	Parish/town council		£
pads/pens clipboards	£100			£
rooms and equipment	£4,235	Trusts/foundations		£
arts award costs	£700			£
transport expenses	£173	In kind		£
screening costs	£540	Salisbury Arts Centre	C	£3,515
marketing	£250	Bemerton Heath Centre	C	1,760
photocopying	£25	Other		£
project management	£1,800	business sponsorship	P	£583
Total Project Expenditure	£13,358	Total Project Income		£8,358
Total project income B		£8,358		
Total project expenditure A		£13,358		
Project shortfall A – B		£5000		
Grant sought from Wiltshire Council Area Board		£5,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 22/11/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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Community Area Grant Application Form 2012/2013

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PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Trees for St Mark's Rd. Group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Replacement of trees in St Mark's Rd		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Repair and Restitution of the environment of St Mark's Rd, replacing up to 10 of many lost trees in the road: Our trees have declined by 50% over the years. Initiative encourages residents to participate in the restitution of their immediate living space, and realise feeling for it, becoming more involved in their community in the process with subsequent issues of looking after the trees and other concomitant amenities: Help improve CO2 targets - Response to Forestry Commission/DEFRA initiative 'The Big Tree Plant' & to the 'Diamond Jubilee' request for planting 6 million trees.		
In which community area does your project take place? (Please give name – see section 3)	In the community of St Mark's Rd., Salisbury St Edmund and Milford Ward		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	In St. Mark's Rd, Salisbury
When will your project take place?	Winter /Spring 2013 Before March 30th
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Observations over many years of trees being removed due to ill health, old age, rot, and not being replaced. - A cause of much sadness and distress to residents and a huge loss to the environment. Lack of care for environment causes lack of sense of value and well-being and lack of community spirit, loss of trust in public services. Residents feel disadvantaged and are unlikely to care much themselves about the environment when there's no incentive to do so. This project aims to boost community spirit & well-being, encourage a willingness to care for the environment, bring people together.
How many people will benefit from your project?	436? St M.Rd + 100's passing through
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Improved quality of life/enviromnt. for residents.-Promotes well being and community spirit as above: Answers many criteria for local community plan. 7/8
Any other information about your project. (Limited to a 1000 characters) A petition from residents Jan 2012 proved 96% of residents wanted more trees, they also gave contributions towards this. They also agreed to look after the new trees.- History and old photos show that there were in excess of 50 trees in the road in 1925 but these have reduced to 25 now. As trees have been removed, they've not been replaced, main excuse is lack of funding. Highways dept are now willing to let us realise this project, but planting has to be according to strict rules and we need help with funding. The wider community who walk,cycle or drive down St Mark's Rd will also benefit from experiencing the improved environment. Benefits include: It has been proved that trees improve the physical, mental health & well-being of people; Trees help in capturing CO2 - urgently needed to counteract climate change and meet W.C's CO2 targets, they also filter out noise and other pollutants from traffic fumes;Trees can provide food and shelter for wildlife & provide a green link.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Further collections/fundraising

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

This will be self evident in the improvement to the visual environment. Residents will be happier, they will say so. Take photos, collect statements from residents. Residents will be grateful to Wiltshire Council.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB Feb 2012

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Please *list* with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Trees, cages, stakes	£681	Own fundraising/reserves	c	£180
Planting costs	£1080		p	£708
	£	Parish/town council		£
Delivery of trees	£15			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£1,776	Total Project Income		£888

Total project income B	£888
Total project expenditure A	£1,776
Project shortfall A – B	£888
Grant sought from Wiltshire Council Area Board	£888
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Royal Bank of Scotland
Please give the name of the organisations' bank account e.g. Chippenham Scouts	'Trees for St Mark's Rd Group' R. B. S.

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) 06/11/2012 or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 06/11/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)
Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Churches Together in Salisbury, Salisbury Methodist Circuit, Salisbury Methodist Church, (joint sponsors)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Art exhibition on Young Gallery at the City Library (title to be determined)		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	It is an exhibition of some thirty twentieth century artworks (mainly paintings) by manor artists (including Elizabeth Frink, Mark Cazelet, Eric Gill). View them at www.methodist.org.uk/artcollection The works belong to The Methodist Church of Great Britain, and are loaned for local exhibitions. The aim of the project is to bring these outstanding works of art to Salisbury for all to experience. They are all on Christian themes but are accessible and relevant to people of all faiths and none. The exhibition is planned for the whole month of October 2013. Although it will not be part of the City Artworks, it will add an extra to the city at that time.		
In which community area does your project take place? (Please give name – see section 3)	Salisbury		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input type="checkbox"/>
	Not yet, but informal contacts have been made with the City Council.		
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input type="checkbox"/>
	Yes, informally with Mary Douglas		

Where will your project take place?	Young Gallery, Salisbury City Library
When will your project take place?	October 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i>	Local knowledge and community contacts of members of Churches Together in Salisbury, with represents all the city's churches. Discussion with Peter Riley, the gallery curator, who is very enthusiastic about and supportive of the project.
How many people will benefit from your project?	As many as visit the art gallery to view them, or are involved in spin off activities such as discussion groups, or subsidiary exhibition of other artwork organised elsewhere. This will encourage local artists.
How does your project demonstrate a direct link to the local community plan for your area (see www.wiltshire.gov.uk/areaboards) or priorities of your area board? Please provide a reference/page no.	The project falls under the "Culture" heading of the Community Plan, because it is central place in a city centre location, it applies to all the city wards. Schools and youth groups will be encouraged to engage with it. Churches Together in Salisbury has many community contacts.
Any other information about your project. (Limited to a 1000 characters)	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?
 Of these, how many are: This is very difficult to answer, because CT's represent many autonomous bodies. The figures represent average attendance as a meeting of CT's (the Executive has 5 members, 3 male, 2 female all over 50)

Over 50 years	Male	<input type="text" value="12"/>	Female	<input type="text" value="14"/>
25 – 50 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="4"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 N/A

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Feedback in specific situation eg. School, community groups, church groups, footfall at the exhibition. Sales of catalogues, linked study aids, postcards.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?	Yes <input type="checkbox"/>	Date contacted CIB	No <input checked="" type="checkbox"/>
To whom have you applied for funding for this project (<i>other than Wiltshire Council</i>)? <i>Please list with amount applied for and whether you have been successful</i>	Name of Funder	Amount Applied For	Amount Received
	No one else yet – wanted to meet this		
	this deadline-but applications		
	Planned eg. Lloyds Bank, local		
	Businesses and anonymous donors		1500.00
Have you or do you intend to apply for a grant from another area board within this financial year? <i>If yes, please state which one(s).</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

4. Information relating to your last annual accounts (if applicable) The project is being run as a stand alone activity. The accounts are being managed by Salisbury Methodist Church. Churches Together in Salisbury, Salisbury Methodist Church and the Salisbury Methodist Circuit have jointly agreed to underwrite any shortfall.

Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Loan fee to trustees	£1000.00	Own fundraising/reserves	C	£1500.00
Transport (estimated from carriers)	127.50 (inc vat)		P	£1000.00
Packing/unpacking	£504.00 (inc vat)	Parish/town council		£200.00
Gallery fee	£400.00			
Contingencies, publicity, supporting materials, admin costs	£1825.00	Trusts/foundations		£1000.00
Insurance covered by gallery and Methodist Insurance	£			
	£	In kind		£
	£			£
	£	Other		£300.00
	£			£
Total Project Expenditure	£5000.00	Total Project Income		£4000.00

Total project income B	£4000.00
Total project expenditure A	£5000.00
Project shortfall A – B	£1000.00
Grant sought from Wiltshire Council Area Board	£1000.00
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules To follow
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date) N/A
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 27/11/12

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Bemerton Methodist Church		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Church		

2. Your project

Project Title/Name	Kneaded- a weekly bread making community with lunch		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We wish to set up a bread making community. We will gather together around the making and sharing of bread once a week. We believe this project will help to create stronger and more inclusive communities and contribute towards Improving the way organisations work together and deliver services in local communities. Bread reaches across cultural and social divides enabling those who knead and shape it to explore their experience. The community will be encouraged to bake bread for themselves and some to share. After baking bread and preparing the soup of the day we will share lunch together.		
In which community area does your project take place? (Please give name – see section 3)	Bemerton - Roman Road		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> <input type="checkbox"/>	Date 23/11/2012	No

Where will your project take place?	Church hall/kitchen/lounge Bemerton Methodist Church
When will your project take place?	Weekly from January 2013
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)	<ul style="list-style-type: none"> •Through personal observation/discussions within the local community. Conclusion that outreach work should focus on the needs of the elderly and other marginalised and socially excluded groups of society. •Met with managers/support workers at Age Uk/ Alzheimers society/Carers support discussed the project with them. All organisations have been extremely encouraging and are in full support of the project. •Discovered that loneliness, isolation and physical and mental illness are prolific amongst older people. •More needs to be done to address the isolation experience of carers and those they are caring for this project aims to address that need.
How many people will benefit from your project?	initially 15-20 people per week
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	
Any other information about your project. (Limited to a 1000 characters) We will aim to be a diverse group meeting people where they're at, offering some quiet space and attention to the things that are important in their lives. We will strive to provide an inclusive and safe space. We hope that those who come will feel listened to and that we can connect with their experience, enabling them to face challenges and to continue life's journey refreshed This group will be about community and friendship. There will be a core team of volunteers running it. We want people to come and during the bread making process to build friendships and enjoy the community we are creating. We hope that a small but tight group of regulars will gradually become community to each other, offering support and companionship. We would also like to offer signposting to other agencies and areas of support should they require it.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Other grants/ church fund raising

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Feedback from members of the group data from feedback questionnaire
Feedback from referral agencies
Feedback from other agencies/ organisations eg Alzheimers Society, Age Uk, Carers Support, local GP surgery.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: 31/8/2012	Month:	Year: 2012
A - Total income:	£50,571	
B - Minus total expenditure:	£37,891	
Surplus/deficit for year: (A minus B)	£12,680	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£14,082	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
15 Mixing bowls	£156	Own fundraising/reserves		£
15 Bread tins	£77			£
15 Baking sheets	£107	Parish/town council		£
4 Weighing scales	£60			£
15 measuring spoons	£53	Trusts/foundations		£
15 wipe clean Aprons	£215			£
Kenwood food processor	£120	In kind		£
Disposable aprons/di	£230			£
15 Measuring jugs	£103			
handtowels	£25	Other		£
	£			£
Total Project Expenditure	£948	Total Project Income		£0
Total project income B		£0		
Total project expenditure A		£948		
Project shortfall A – B		£948		
Grant sought from Wiltshire Council Area Board		£948		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 29/11/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Harnham Schools Travel Group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Revise and update Harnham Schools Travel Leaflet		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Harnham Junior and Infants Schools and Puddleducks Playgroup have had an active School Travel group since 2004 when the joint School Travel Plan was adopted. At that time the group produced a pack for parents and children 'The Journey to school in Harnham'. The Travel pack is now out of date and out of print. It has been an important tool in raising awareness about the aims of the Travel Plan to parents and children. It needs to be replaced so that the successes achieved so far are not lost and new families starting their school life are made aware of the options for sustainable travel.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Salisbury		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 18.10.12	No <input type="checkbox"/>

Where will your project take place?	Harnham
When will your project take place?	2013
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	School Travel Plans must be active and an important part of this is raising awareness. The original pack has been used as an example of best practice across Wiltshire but, as Harnham has grown, it needs to be updated to include the new housing estates. Families need to be aware of the Travel Plan and given information so that they can make smarter travel choices. Some roads in the vicinity of the schools continue to be congested at the start and end of the school day risking childrens' safety and increasing air pollution. The whole community will benefit from reduced traffic congestion and the children from improved health and well-being.
How many people will benefit from your project?	500 pupils, parents and community.
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Transport and Accessability Section. Actions include: 'Encourage people to walk and cycle for short trips to shops, work, school etc.' 74/75
Any other information about your project. (Limited to a 1000 characters) The schools have a record of successful applications for infrastructure improvements to create safer routes to school through the Taking Action on School Journeys (TAOSJ) funding. This has led to more children now walking and cycling to school. The new leaflet will be in a simpler format to reduce costs. It will include a map of the area with recommended walking and cycling routes and Park & Stride drop-off points. A clear message will set out the aims of the Travel Plan, the benefits of walking and cycling, car sharing and reduced congestion. The children will be involved in the design of the leaflet so that they have 'ownership' of it. The schools will retain the copyright so that it can be uploaded onto their websites and updated as required. The Travel group has been informed that the TAOSJ fund is not an option for the leaflet as it is not capital expenditure.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The printed copies of the leaflet will last approx. 5 years. In future the leaflet will be updated on computer and we see no requirement for future funding at this stage.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Increased numbers of children walking and cycling to school as shown by the data collection required for the annual update of the Travel Plan. Reduced congestion in roads surrounding the school.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB 12.09.12

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Salisbury City Council	£500	
Co-operative group	£250	

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£N/A	
B - Minus total expenditure:	£N/A	
Surplus/deficit for year: (A minus B)	£N/A	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Design	£1,086	Own fundraising/reserves		£
Printing 2,000 copies.	£414			£
	£	Parish/town council	P	£500
	£			£
	£	Trusts/foundations	P	£250
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£1,500	Total Project Income		£750
Total project income B		£750		
Total project expenditure A		£1,500		
Project shortfall A – B		£750		
Grant sought from Wiltshire Council Area Board		£750		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 14/11/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)
Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)

1. Your organisation or group				
Name of organisation	Salisbury Blind Choir			
Contact name				
Contact address				
Contact number	<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 70%;"></td> <td style="border: none; text-align: center; width: 10%;">e-mail</td> <td style="border: none; width: 20%;"></td> </tr> </table>		e-mail	
	e-mail			
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Community Group			
2. Your project				
Project Title/Name	Blind choir start up funding			
What is your project about and what does it aim to achieve?	Funding would go towards buying equipment and start up costs (including hire of hall and musical director) for a new blind choir. The group aims to be self funding after this initial grant, once new members have joined and pay a regular subscription The project aims to help blind people to gain confidence and network with other people facing similar difficulties. This project aims to act as a pathway to other activities available to people with a visual impairment. Building on legacy of London 2012 paralympics.			
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>				
In which community area does your project take place? (Please give name – see section 3)	Salisbury			
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date Oct 2012 No <input type="checkbox"/>			
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> Date Oct 2012 No <input type="checkbox"/>			

Where will your project take place?	British Legion Club in Salisbury	
When will your project take place?	Friday mornings from 11am-12.30pm	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	<p>Working as a volunteer for charity Action for Blind People. People were telling me that they felt lonely and isolated, and a choir is a way of connecting with both men/women of all ages in a way that they can engage with.</p> <p>It will benefit the local visually impaired community by giving them companionship, raise their self-value and once they have confidence they can potentially move forward into greater community engagement. Helping those people to be aware of what else is available to them locally. Good promotional opportunity for visually impaired issues and understanding, may be able to perform in local community and build links/advertise other charities working for the blind.</p>	
How many people will benefit from your project?	Want 35 people in choir, 10 currently	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	<p>Education + lifelong Learning P12 Culture + leisure P28 Health + Wellbeing P41</p>	
Any other information about your project. (Limited to a 1000 characters)		
<p>Choirs + their membership have been a proven method to increase confidence + self-esteem. Our members will be empowered to retain their independence, reduce frustrations and be seen as a proactive and positive group in the community.</p>		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Self funded through regular member subscriptions

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Number of people engaging with local blind charities - Wiltshire Blind, Action for the Blind, Sight Vision. Number of blind people who actually join the group. Links that are made with other local groups e.g. schools, residential dwellings etc to raise awareness of the positive skills and experience & also the difficulties that are overcome by partially sighted and blind people.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)			
Year ending:	Month:	Year:	
A - Total income:	£		
B - Minus total expenditure:	£		
Surplus/deficit for year: (A minus B)	£		
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£		
5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.			
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
		P/C	
Equipment.	£ 120	Own fundraising/reserves	£ 1,080
Venue hire	£ 450		£
Music Director	£ 1200	Parish/town council	£
Advertising / telephone + sung books	£ 200		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£		£
	£	Other	£
	£		£
Total Project Expenditure	£ 1970	Total Project Income	£
Total project income B		£ 1080	
Total project expenditure A		£ 1970	
Project shortfall A – B		£ 890.	
Grant sought from Wiltshire Council Area Board		£ 1000	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays			
Please give the name of the organisations' bank account e.g. Chippenham Scouts			

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults ** British Legion*
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

W/A

Name:

Date:

Position in organisation:

11/12/12

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

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Area Board Projects and Councillor Led Initiatives Application Form 2012/2013

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Contact Details

Area Board Name	Salisbury Community Area		
Your Name	Christopher Gordon Cochrane		
Contact number	01722 335998	e-mail	chris.cochrane@wiltshire.gov.uk

2. The project

Project Title/Name	Salisbury LORRYWATCH - Pilot Project		
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	<p>This project is to set up a LORRYWATCH scheme for the whole of Salisbury, and to develop and prove the necessary processes.</p> <p>Experience of other LORRYWATCH schemes in Laverstock and Bradford-upon-Avon have shown:</p> <ol style="list-style-type: none"> 1. the need to capture evidential quality images of infringement of by-laws, and 2. the need to recruit and train volunteers to administrate the scheme. 		
Where is this project taking place?	Lower Rd, Churchfields Rd and Mill Rd		
When will the project take place?	Over a 3 month period starting in January 2013.		
What evidence is there that this project/activity needs to take place/be funded by the area board?	Public concern about infringement of by-laws; lack of Police resources; successful implementation of similar schemes in Bradford-upon-Avon and Laverstock.		

How will the local community benefit?	Less obstruction of traffic by lorries stuck on unsuitable roads. Less damage to adjacent buildings and parked cars.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	TROs 1702 & 1316 (amended by 2245).		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Yes: see Transport and Accessibility		
What is the desired outcome/s of this project? Reducing number of violations reported.			
Who will be responsible for managing this project? Chris Cochrane			
3. Funding			
What will be the total cost of the project?	£ 950		
How much funding are you applying for?	£ 950		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	This application	950	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Chris Cochrane		Date: 22/11/2012	
Position in organisation: Cllr			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			



Area Board Projects and Councillor Led Initiatives Application Form 2012/2013

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CONSIDERED

1. Contact Details	
Area Board Name	Salisbury Area Board
Your Name	
Contact number	e-mail
2. The project	
Project Title/Name	Salisbury - towards a plastic bag free city
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	<p>This project arose out of a series of Waste & Recycling meetings in October/November attended by the Chair of the Salisbury Area Board, representatives of SCCAP, Agenda 21 and members of the public. Plastic waste was discussed and reference was made to the organisation SCRAP's efforts to persuade organisations in the city not to use plastic bags.</p> <p>To distribute 2,500 cloth bags @ £1.55 per bag including delivery and colour printing (no VAT) to children via Salisbury's Schools with the aim that the children are given a bag to take home for their parents to use at the Supermarket</p>
Where is this project taking place?	Salisbury
When will the project take place?	In the New Year
What evidence is there that this project/activity needs to take place/be funded by the area board?	

How will the local community benefit?	A heightened awareness of the impact that continued use of plastic bags has on our local (and global) natural environment.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	Issue 252 Salisbury plastic bag free		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Environment and Sustainability Theme		
What is the desired outcome/s of this project? To raise awareness of the issue of reducing the city's waste consumption and the need to recycle and reuse our resources. That this awareness starts in our infant, primary and independent schools and triggers responsibility for recycling actions at a young age.			
Who will be responsible for managing this project? In partnership with Wiltshire Council, SCCAP, SCRAP.			
3. Funding			
What will be the total cost of the project?	£ 3,875		
How much funding are you applying for?	£ 3,875		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name:	Date: 29/11/2012		
Position in organisation:			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			



Area Board Projects and Councillor Led Initiatives Application Form 2012/2013

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Contact Details	
Area Board Name	Salisbury
Your Name	
Contact number	e-mail
2. The project	
Project Title/Name	Raising Awareness on autistic spectrum disorders
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The proposed project is to produce a leaflet/flyer detailing the main aspects of autistic spectrum disorders. It is intended to deliver these leaflets/flyers to as many shops, public service providers, Doctors surgeries etc to raise the publics awareness regarding ASD.
Where is this project taking place?	Salisbury
When will the project take place?	As soon as possible
What evidence is there that this project/activity needs to take place/be funded by the area board?	Following a recent area board meeting where a presentation was delivered by individuals with autistic spectrum disorders, it was felt that there was a need to take action to raise public awareness.

How will the local community benefit?	The local community will benefit initially from an increased awareness. This would then enable them to identify issues within their own family, friends or members of the public. This will increase tolerance and enable those families with a child/young person/adult with an ASD to feel less socially isolated.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	Area Board Agenda Item		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Health & Well-being		
What is the desired outcome/s of this project? The desired outcome of this project is that it will lead to a widespread interest and understanding of ASD.			
Who will be responsible for managing this project? Dawn Barry Secretary, NASSW			
3. Funding			
What will be the total cost of the project?	£ 325.60 for 5000 A5 leaflets		
How much funding are you applying for?	£ 326		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name:		Date: 3/12/12	
Position in organisation:			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			